

Health & Well Being Board Peer Challenge 2015

PROPOSED ACTION PLAN

Action	By When
1 Allocate an accountable officer to coordinate the Board directly and manage the agenda	Feb 16
2 Allocate the City Council's Director of Public Health to lead and have responsibility for development and management of the Board	Jan 16
3 Revisit the priority setting development session	Feb 16
4 Ensure Board papers are clear on the decisions and actions required by the Board, and include specific requests for action or support from specific partners and in plain English	Feb 16
5 Introduce a new member induction process	Mar 16
6 Review the roles and responsibilities of voting members and non-voting members	Apr 16
7 Establish a clear delivery plan for the agreed strategy and ensure that there are clear responsible officers allocated to the progress of those actions	Apr 16
8 Clarify the vision and purpose of the board using the strategy refresh	May 16
9 Establish a clear communications plan for the Board for at least a 12 month period and ensure that the collective communications of partners is consistent and adds to this plan	May 16
10 Consider the development of a full Executive Board,	Jun 16
11 Review the support to Healthwatch and the way in which the voice of the citizen is being mobilised	Jun 16
12 Instigate a programme for board members to visit each other's front line environments in order to build improved understand of each other's workforce and client environments	Jun 16
13 Challenge partners to take concerted action towards the delivery of the HWB Strategy	Jun 16
14 Formally establish "expectations of each other" contract between Board members	Jun 16
15 Develop proposals for how we could bring staff and citizens into the board to highlight the successes	Jun 16
16 Development of systems leadership approach	Jun 16
17 Produce a report to the Board to recognise the importance of the third sector and role to play in the Board's development	Jun 16
18 Undertake a 6 month review of the implementation of the action plan to check on progress etc	Jul 16